

SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES SPECIAL MEETING
Thursday, October 27, 2011 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, TX 78501

AGENDA

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:"

- I. Call Meeting to Order
- II. Determination of Quorum
- III. Invocation
- IV. Public Comments
- V. Presentations:
 - A. Report by Mr. Roy de León and Ms. Rose Benavidez on Association of Community College Trustees 2011 Annual Leadership Congress
 - B. Presentation of *Interstice*
 - C. Presentation of STC Theatre Calendar for the 2011 – 2012 Season
 - D. Presentation on STC's Participation in the Bill and Melinda Gates Completion by Design Initiative
- VI. Consideration and Action on Consent Agenda:
 - A. Approval of Minutes
 - a). September 19, 2011 Special Board Meeting
- VII. Consideration and Action on Agenda Items:
 - A. Approval of Resolution and Ballot Casting Votes for Members of the Hidalgo County Appraisal District Board of Directors for 2012 - 2013
 - B. Finance and Human Resources Committee Agenda/Action Items
 - 1. Approval to Award Proposals, Purchases, and Renewals
Background Information is included in Board Packet under separate cover:

- 1) Projector Lamps (Award)
 - 2) Advertisement – Classified Ads (Purchase)
 - 3) Advertisement Sponsorship Agreement (Purchase)
 - 4) Community College Leadership Forum Agreement (Purchase)
 - 5) Computers (Purchase)
 - 6) Information Management System(Purchase)
 - 7) Internet Service – Pecan Campus (Purchase)
 - 8) Records Retention Services (Purchase)
 - 9) Registration Commercial Advertisement (Purchase)
 - 10) Registration Commercial Advertisement Agreements (Purchase)
 - 11) Registration Radio Advertisement Agreement (Purchase)
 - 12) Science Instructional Supplies and Equipment (Purchase)
 - 13) Sponsorship Advertisement Agreement (Purchase)
 - 14) Student Information Distribution Services (Purchase)
 - 15) Testing Material (Purchase)
 - 16) Career Planning Software (Renewal)
 - 17) Food Products (Renewal)
 - 18) Graduation Caps and gowns (Renewal)
 - 19) Hosting Services Agreement (Renewal)
 - 20) Information and Research Database (Renewal)
 - 21) Library Database Subscriptions (Renewal)
 - 22) Microsoft Campus License Agreement (Renewal)
 - 23) Moving Services (Renewal)
 - 24) Science Database Subscription (Renewal)
 - 25) Time Clock Maintenance Agreement (Renewal)
 - 26) Third Party Administrator for 403(b) Plan (Renewal)
 - 27) Facilities Rental Agreements (Rental)
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2. Approval of Revised Policy # 5120: *Investment Policy and Investment Strategy Statement*
 3. Approval of Annual Investment Report
 4. Approval of an Agreement with the City of McAllen, Texas, a Local Government of the State of Texas, on Behalf of its Police Department
 5. Approval of an Agreement with the City of Rio Grande City, Texas, a Local Government of the State of Texas, on Behalf of its Police Department
 6. Approval of Unrestricted Net Assets Designation as of August 31, 2011
 7. Approval of Policy # 5130: *Fixed Assets*
 8. Approval to Write-Off Capital Assets Over \$5,000

C. Facilities Committee Agenda/Action Items

1. Approval of Schematic Design of Mid Valley Campus Child Development Center Covered Walkway
2. Approval of Schematic Design of Mid Valley Campus Science Lab Improvements
3. Approval of Contracting Construction Services for the Pecan Campus Loop Road Phase II
4. Approval of Contracting Construction Services for the Mid Valley Campus Portable Buildings Infrastructure Improvements Project
5. Approval of Substantial Completion of Pecan Campus South Boulevard Entrance and West Loop Road
6. Approval of Architect for Renovation of Phase I for the Facility Adjacent to the Technology Campus

VIII. Consideration and Approval of Checks and Financial Reports

The Checks and the Financial Reports presented for approval are included in the Board Packet under SEPARATE COVER:

- 1) Release of Checks for \$10,000.00 - \$50,000.00
Released Prior to Board Approval for September 2011
- 2) Release of Checks for \$50,000.00 and Above
Board of Trustees Approval Required for September 2011
- 3) Release of Checks for \$50,000.00 and Above
Released Prior to Board Approval (Policy 5610) for September 2011
- 4) Release of Construction Fund Checks for September 2011
- 5) Quarterly Investment Report for September 2011
- 6) Summary of Revenue for September 2011
- 7) Summary of State Appropriations Income for September 2011
- 8) Summary of Property Tax Income for September 2011
- 9) Summary of Expenditures by Classification for September 2011
- 10) Summary of Expenditures by Function for September 2011
- 11) Summary of Auxiliary Fund Revenues and Expenditures for September 2011
- 12) Summary of Grant Revenues and Expenditures, September 2011
- 13) Summary of Bid Solicitations
- 14) Check Register for September 2011

IX. Informational Items:

- President's Report
- Board Committee Meeting Minutes:
 - October 20, 2011 Facilities Committee Meeting
 - October 20, 2011 Finance and Human Resources Committee Meeting

X. Announcements:

- Board of Trustees Special Board Meeting and Work Session to Discuss Redistricting, Wednesday, November 16, 2011 at 5:30 p.m., Ann Richards Administration Building Board Room, Pecan Campus, McAllen, Texas
- Regular Meeting of Board of Trustees, Monday, November 28, 2011 at 5:30 p.m., Ann Richards Administration Building Board Room, Pecan Campus, McAllen, Texas

XI. Executive Session

- 1) Update by Legal Counsel and Action as Necessary on Legal Counsel's Request for an Attorney General Opinion Regarding Board of Trustees Vacancy for District 3
- 2) Update by Legal Counsel and Action as Necessary Regarding Single Member District Residency Requirements and the Effect of Loss of Residency

XII. Adjournment